

Agenda

Overview and Scrutiny Performance Board

Thursday, 23 March 2017, 10.00 am
County Hall, Worcester

All County Councillors are invited to attend and participate

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বাংলা। আপনি যদি এই দলিলের বিষয়বস্তু বুঝতে না পারেন এবং আপনার জন্য অনুবাদ করার মত পরিচিত কেউ না থাকলে, অনুগ্রহ করে সাহায্যের জন্য 01905 765765 নম্বরে যোগাযোগ করুন। (Bengali)

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اردو۔ اگر آپ اس دستاویز کی مضمولات کو سمجھنے سے قاصر ہیں اور کسی ایسے شخص تک آپ کی رسائی نہیں ہے جو آپ کے لئے اس کا ترجمہ کر سکے تو، براہ کرم مدد کے لئے 01905 765765 پر رابطہ کریں۔ (Urdu)

کوردی سۆزانی. ننگۆر نۆتوانی تێبیگی له ناوچۆرکی نۆم بۆلگهی و دصست به هیچ کس ناکات که و هیگۆرێتۆه بۆت، تکلیه تملفۆن بکه بۆ ژمارهی 01905 765765 و داوای رینۆینی بکه. (Kurdish)

ਪੰਜਾਬੀ। ਜੇ ਤੁਸੀਂ ਇਸ ਦਸਤਾਵੇਜ਼ ਦੇ ਮਸ਼ਹੂਰ ਸਮਝ ਨਹੀਂ ਸਕਦੇ ਅਤੇ ਕਿਸੇ ਅਜਿਹੇ ਵਿਅਕਤੀ ਤੱਕ ਪਹੁੰਚ ਨਹੀਂ ਹੋ, ਜੋ ਇਸਦਾ ਤੁਹਾਡੇ ਲਈ ਅਨੁਵਾਦ ਕਰ ਸਕੇ, ਤਾਂ ਕਿਰਪਾ ਕਰਕੇ ਮਦਦ ਲਈ 01905 765765 'ਤੇ ਫ਼ੋਨ ਕਰੋ। (Punjabi)

DISCLOSING INTERESTS

There are now 2 types of interests:
'Disclosable pecuniary interests' and **'other disclosable interests'**

WHAT IS A 'DISCLOSABLE PECUNIARY INTEREST' (DPI)?

- Any **employment**, office, trade or vocation carried on for profit or gain
- **Sponsorship** by a 3rd party of your member or election expenses
- Any **contract** for goods, services or works between the Council and you, a firm where you are a partner/director, or company in which you hold shares
- Interests in **land** in Worcestershire (including licence to occupy for a month or longer)
- **Shares** etc (with either a total nominal value above £25,000 or 1% of the total issued share capital) in companies with a place of business or land in Worcestershire.

NB Your DPIs include the interests of your spouse/partner as well as you

WHAT MUST I DO WITH A DPI?

- **Register** it within 28 days and
- **Declare** it where you have a DPI in a matter at a particular meeting
 - you must **not participate** and you **must withdraw**.

NB It is a criminal offence to participate in matters in which you have a DPI

WHAT ABOUT 'OTHER DISCLOSABLE INTERESTS'?

- No need to register them but
- You must **declare** them at a particular meeting where:
You/your family/person or body with whom you are associated have a **pecuniary interest** in or **close connection** with the matter under discussion.

WHAT ABOUT MEMBERSHIP OF ANOTHER AUTHORITY OR PUBLIC BODY?

You will not normally even need to declare this as an interest. The only exception is where the conflict of interest is so significant it is seen as likely to prejudice your judgement of the public interest.

DO I HAVE TO WITHDRAW IF I HAVE A DISCLOSABLE INTEREST WHICH ISN'T A DPI?

Not normally. You must withdraw only if it:

- affects your **pecuniary interests OR** relates to a **planning or regulatory** matter
- **AND** it is seen as likely to **prejudice your judgement** of the public interest.

DON'T FORGET

- If you have a disclosable interest at a meeting you must **disclose both its existence and nature** – 'as noted/recorded' is insufficient
- **Declarations must relate to specific business** on the agenda
 - General scattergun declarations are not needed and achieve little
- Breaches of most of the **DPI provisions** are now **criminal offences** which may be referred to the police which can on conviction by a court lead to fines up to £5,000 and disqualification up to 5 years
- Formal **dispensation** in respect of interests can be sought in appropriate cases.

Overview and Scrutiny Performance Board Thursday, 23 March 2017, 10.00 am, County Hall, Worcester

Membership

Councillors:

Mr R M Udall (Chairman), Mrs E A Eyre (Vice Chairman), Mr A T Amos, Mr C J Bloore, Ms L R Duffy, Mr C B Taylor, Mr P A Tuthill and Mr T A L Wells

Co-opted Church Representatives (for education matters)

Bryan Allbut (Church of England)

Parent Governor Representatives (for education matters)

Ms C Richardson ((Parent Governor)) and Vacancy (Secondary)

Agenda

| Item No | Subject | Page No |
|---------|---|---------|
| 1 | Apologies and Welcome | |
| 2 | Declaration of Interest and of any Party Whip | |
| 3 | Public Participation Members of the public wishing to take part should notify the Head of Legal and Democratic Services in writing or by e-mail indicating the nature and content of their proposed participation no later than 9.00am on the working day before the meeting (in this case 22 March 2017). Enquiries can be made through the telephone number/e-mail address below. | |
| 4 | Confirmation of the Minutes of the Previous Meeting (previously circulated) | |
| 5 | Council Working Group - Update | 1 - 4 |
| 6 | Overview and Scrutiny Work Programme 2016/17: Update | 5 - 18 |
| 7 | Member Update and Cabinet Forward Plan | 19 - 24 |

Agenda produced and published by the Head of Legal and Democratic Services, County Hall, Spetchley Road, Worcester WR5 2NP. To obtain further information or hard copies of this agenda, please contact Alyson Grice (01905 844962)/Samantha Morris 01905 844963 email: scrutiny@worcestershire.gov.uk

All the above reports and supporting information can be accessed via the Council's website [here](#)

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OVERVIEW AND SCRUTINY PERFORMANCE BOARD 23 MARCH 2017

COUNCIL WORKING GROUP - UPDATE

Summary

1. The Chairman of the Council has been invited to the meeting to update the Overview and Scrutiny Performance Board (OSPB) on the work of the cross-party Council Working Group and its emerging findings.

Background

2. At the Board's meeting on 18 January 2017, concern was expressed about the length and productivity of meetings of full Council. Members were informed that a cross-party Council Working Group (CWG) was looking into this area.
3. In February 2016, following a notice of motion standing in the names of Mrs E B Tucker, Prof J W Raine, Mrs S Askin and Mrs F M Oborski, Council resolved to form a cross-party working group to consider how better use might be made of the opportunities that full Council meetings represent, and how every Councillor can make a strong personal contribution for the benefit of residents and the county.
4. The cross-party CWG is chaired by the Chairman of the Council Tony Miller and has been considering a number of issues which may improve Council meetings and the role of Members. Engaging with all Members is an important part of that process, and there has been a recent questionnaire seeking their views.
5. Response to the initial survey was 50% and the data was analysed and presented to the CWG in January 2017. The data was somewhat in depth so CWG Members were asked to identify what they felt the top 10 issues were highlighted in the survey. From this, a series of further questions were sent out to Group Leaders requesting this information be shared with their political groups. Once responses had been received from political groups, the CWG were going to meet again to agree the recommendations to be submitted to the County Council in May. Unfortunately, no responses were received by the closing date of 3 March, although the Conservative Group are planning to discuss the issue at their meeting on 31 March and will then provide a formal response.

Proposals

6. In the meantime, however, one specific, urgent issue was considered by the CWG which was whether the budget-setting process could be improved. Setting the budget and precept is a vital task for full Council to perform. Previously, alternative budgets were filed ahead of the Council meeting, but budget amendments could be moved during the debate itself.

7. There was a view that this process meant that budget amendments proposed on the day could not be given full consideration and their merits not properly identified, and so there were advantages in ensuring that all proposed amendments to the budget were also filed ahead of the meeting to promote good decision-making. This could also improve the transparency of the Council's deliberations as all budget proposals would be published in good time ahead of the Council budget debate and decisions.
8. The CWG therefore proposed the amendments with immediate effect and this proposal was agreed at Council on 12 January 2017 and implemented for the budget meeting in February.

Further emerging potential recommendations of CWG for improving the effectiveness of Council Meetings

9. The further emerging potential recommendations were:
 - Questions and Notices of Motions – only one question from each Member and adopt the parliamentary system of written and verbal questions in advance
 - Cabinet Member (CMR) reports to be circulated to all Members but be put to Scrutiny (OSPB) rather than full Council. OSPB can then consider the reports alongside its other Scrutiny functions and refer the CMR report or part of it to Council only by exception if of sufficient concern or importance
 - A constitutional limit of 2 Notice of Motions per political Group with an 'emergency override' if the Chairman is persuaded, in consultation with Monitoring Officer, that any proposed 3rd Motion is sufficiently important/urgent to be permitted. The rules should allow an additional one Motion which has cross-group support
 - There was majority but not consensus support for limiting the time available for Notices of Motion debates
 - Deadline for formal Questions and Notice of Motions to be the same to avoid confusion; both formal Questions and Notice of Motions to be received by noon 5 clear working days before Council (ie the preceding Thursday)
 - Project questions onto the screen in the Council Chamber. It is not necessary for Members to read out written questions as they are on the agenda and website
 - District Councils be contacted over future Council dates to reduce future meeting clashes.

Conclusion

10. The purpose of the CWG was ratified at full Council and it has endeavoured to progress the agreed work streams. This has proved challenging at times as not all members have been able to attend each meeting. In order for the CWG to achieve its objectives there needs to be a willingness from members to give due consideration to potential recommendations.

Next Steps

11. The Chairman of the CWG has extended the closing date for comments on the Member survey to 17 March. The CWG will reconvene in early April to discuss these and to begin compiling a report to be submitted to full Council in May.

Purpose of the Meeting

The Overview and Scrutiny Performance Board is asked to:

- consider the information in the report
- determine whether it would wish to carry out any further scrutiny, and
- agree whether it would wish to make any comments

Contact Points

County Council Contact Points

Worcestershire County Council 01905 763763

Worcestershire Hub: 01905 765765

Specific Contact Points for this report

Alyson Grice/Samantha Morris, Overview and Scrutiny Officers 01905 844962/844963

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Background Papers

In the opinion of the proper officer (in this case the Head of Legal and Democratic Services) there are no background papers relating to the subject matter of this report.

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OVERVIEW AND SCRUTINY PERFORMANCE BOARD 23 MARCH 2017

OVERVIEW AND SCRUTINY WORK PROGRAMME 2016/17: UPDATE

Summary

1. The Overview and Scrutiny Performance Board (OSPB) is asked to:
 - Note progress to date on the 2016/17 scrutiny work programme;
 - Consider the issues not completed from the 2016/17 work programme, including those recommended by the Budget Scrutiny Task Group and those suggested at previous meetings of OSPB, and agree which issues it would wish to recommend should be carried forward to the 2017/18 work programme following the County Council elections in May 2017.

Background

2. On 21 April 2016, the OSPB was updated on the development of an overview and scrutiny work programme for 2016/17 following an extensive work programme consultation exercise.
3. The Chairman and Vice Chairman of OSPB met on 26 April to consider feedback provided by OSPB members and agree a final set of topics/issues to be included in the work programme to be put to Council for approval. The overview and scrutiny work programme was then considered and agreed by Council on 12 May 2016.
4. The 2016/17 work programme agreed by Council, including an update on progress against each issue, is attached as Appendix 1.

Development of a 2017/18 Work Programme

5. Members will note that, for various reasons, a number of issues have not been completed. Following the County Council elections in May 2017, Members of the OSPB will be asked to develop a 2017/18 work programme, which will then be considered by full Council.
6. Current Members of the OSPB may wish to offer their view on which issues that have not been completed from 2016/17 should be carried over to the new work programme.

2017/18 Budget Scrutiny Task Group

7. The 2017/18 Budget Scrutiny Task Group identified the following initiatives that may help to bridge the £2.9 million forecast financial planning gap:
 - Trading of intellectual assets

- Use of assistive technology
- Sale and leaseback of Council property
- Investment in key worker housing via the Revolving Door Investment Fund
- Sale of small pieces of Council-owned land
- Residents zonal parking schemes and additional car parks
- The Council's role in post-Brexit subsidy mechanisms for rural activities.

8. The Task Group also recommended that Overview and Scrutiny should be supported to look into these areas as a priority following County Council elections in May 2017 in order to identify further potential savings.

Additional Issues

9. Members may also wish to note the following:

- On 12 October 2016, OSPB agreed that the following should be included on the scrutiny work programme following the 2017 elections:
 - Sexual violence and rape
 - Cycleways
 - Winter service policy
- At the Board's meeting on 18 January 2017, following a discussion on equalities and diversity, the following issues were suggested for the 2017/18 work programme:
 - Disability/SEN employment (Adult Care and Well-Being O&S Panel)
 - Rural isolation and access to services
 - Economic and social deprivation and access to services.

Purpose of the Meeting

10. The Overview and Scrutiny Performance Board (OSPB) is asked to:

- Note progress to date on the 2016/17 scrutiny work programme;
- Consider the issues not completed from the 2016/17 work programme, including those recommended by the Budget Scrutiny Task Group and at previous meetings of OSPB, and agree which issues it would wish to recommend should be carried forward to the 2017/18 work programme.

Supporting Information

Appendix 1 - 2016/17 scrutiny work programme as agreed by Council, including an update on progress against each issue

Contact Points

Alyson Grice and Samantha Morris, Overview and Scrutiny Officers, 01905 844962/844963, scrutiny@worcestershire.gov.uk

Background Papers

In the opinion of the proper officer (in this case the Head of Legal and Democratic Services) the following are the background papers relating to the subject matter of this report:

- Agenda and minutes of the OSPB meetings on 21 April 2016
- Agenda and minutes of Council on 12 May 2016
- [All agendas and minutes are available on the Council's website here.](#)

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2016/17 SCRUTINY WORK PROGRAMME

| Overview and Scrutiny Performance Board | | Progress to date |
|---|--|---|
| Task Group Reviews | <p>Bus Transport Review</p> <ul style="list-style-type: none"> • Socially Necessary Services Definition • £1.6 Million Bus Subsidy • Diamond Bus Service • Recent Bus Service Cut • Transport Strategy <p>Sexual Violence and Rape</p> <ul style="list-style-type: none"> • What are the responsibilities of the County Council and Partners? • Who provides support services and funding? • Could we provide a better service in Worcestershire? <p>Can Worcestershire County Council do more around environmental mitigation?</p> <ul style="list-style-type: none"> • Buying future energy supply • Could we look to provide energy supply? • What is the culture of the organisation and how does WCC strategically mitigate environmental issues? | <p>The Economy and Environment O&S Panel received a presentation on bus services in May 2016. An in depth scrutiny wasn't carried out as there was some work being carried out by Wychavon DC which the Vice-Chairman planned to update the Board on prior to carrying out further scrutiny.</p> <p>This issue was the focus of the annual crime and disorder meeting in September 2016, the Chairman and Vice-chairman agreed to consider whether this was a priority for further in-depth scrutiny being undertaken at a future date.</p> <p>Not done</p> |
| Standing items | <ul style="list-style-type: none"> • Review of Work Programme and Cabinet Forward Plan • Call-ins • Panel/Committee Updates • Leader of Council Q&A • Crime and Disorder Annual meeting • Corporate Plan Refresh • Budget Scrutiny Process | <p>At each OSPB meeting. 1 July and 21 October 2016</p> <p>At each OSPB meeting. 21 April 2016 13 September 2016 12 October 2016</p> <p>Scrutiny task group report agreed on 26 January 2017</p> |

| | | |
|---|--|--|
| Priority Areas/Themes for the Work Programme: | | |
| 1. | How effective are Worcestershire County Council communication mechanisms? <ul style="list-style-type: none"> • Councils use of social media • Highways • Communicating to Public, Officers and Councillors | Work undertaken by Vice Chairman of OSPB. |
| 2. | Equalities & Disability: How well do we meet our statutory duties? | Discussed by OSPB on 23 June 2016 and 18 January 2017. |
| 3. | Complaints Reporting – is it fit for purpose? | Not done |
| 4. | Commissioning <ul style="list-style-type: none"> • Accountability of commissioned services to the Council, Elected Members, service users and the Public • How is accountability address in the commissioning process? How is it covered in contracts and tendering? • Quality Assurance | Work undertaken by Vice Chairman of OSPB |

| Health Overview and Scrutiny Committee: | | |
|--|---|---|
| Issues c/f from 2015/16 | <ul style="list-style-type: none"> • Future of Acute Hospital Services in Worcestershire • Administration/Patient Records to be included as part of GP appointments • Training/Recruitment of Clinicians • Process in relation to the closure of St Johns Dental Practice | <p>Updates at meetings in April, July and September 2016, and February 2017</p> <p>Processes around GP appointments scheduled for April 2017</p> <p>Not done</p> <p>Dentistry Services in Worcestershire, including lessons learned from St John's dental practice (December 2016). Update suggested for future date.</p> |
| 1. | <p>Is Mental Health provision in Worcestershire fit for purpose?</p> <ul style="list-style-type: none"> • What treatments are provided? • Is local need identified and addressed? • What alternatives to medication are provided? | Some elements discussed as part of plans for adult mental health transformation (March and July 2016) |
| 2. | <p>Health Accountability: CCGs, GPs and Health & Wellbeing Board</p> <ul style="list-style-type: none"> • How is the CCGs held to account? • How are GPs in the County held to account? • How is the Health & Wellbeing Board held to account? • What is the role HOSC in holding these bodies to account? | Not done, however processes for appointments with GPs are due to be discussed in April 2017 |
| 3. | <p>Maternity, Neonatal and Gynaecology Services</p> <ul style="list-style-type: none"> • Review of 'temporary' change in service provision • Direction of travel • Is proposed service fit for purpose? | Covered during updates on the Future of Acute Hospital Services in Worcestershire (see above), and also updates about the quality of acute hospital services and impact of the temporary changes in April, July, and November 2016, and February 2017. |
| 4. | <p>Public Health</p> <ul style="list-style-type: none"> • What role can Public Health play in preventing and managing demand for social care and health services? | No specific scrutiny but partly covered during discussions on: Reductions to the Public Health Ring-fenced Grant (June 2016), e-cigarettes (July 2016), Sexual Health Services (July 2016) fast food outlets, Dentistry and Pharmacy (December 2016) |
| Standing items | <ul style="list-style-type: none"> • Substantial Variation considerations • Quality Accounts | <p>Temporary Changes to Inpatient Paediatric Services (July 2016), Community Specialist Rehabilitation Stroke Services (December 2016) Wyre Forest Community Unit (September 2016), Sexual Health Services (July 2016)</p> <p>Not considered due to the number of changes in HOSC membership</p> |

| | | |
|---|--|--|
| Additional items (not on original work programme) | <ul style="list-style-type: none"> • E-cigarettes • Public Health Ring-fenced Grant • Radiology – following Care Quality Commission unannounced inspection • Sustainability and Transformation Plans • Pharmacy Services in Worcestershire • Fast Food Outlets and Health • West Midlands Ambulance Service Update | <p>July 2016 June 2016 September 2016</p> <p>November 2016 December 2016 December 2016 January 2017</p> |
|---|--|--|

| Adult Care and Wellbeing Overview and Scrutiny Panel: | | |
|--|--|---|
| 1. | Care Provider Market – vital review continues | Findings discussed in March 2016, with the Directorate and care providers |
| 2. | Care Act Obligations <ul style="list-style-type: none"> Is the Council meeting its obligations | Update provided in October 2016 |
| 3. | Technology in Care <ul style="list-style-type: none"> Analysis of successful IT across the health and care sector with a view to showing success against:- supporting people to stay at home, promoting independence, increasing quality of life, reducing the cost of care and protecting personal dignity. The claim is always that IT increases the potential for loneliness, is this correct? | No specific work, but an update on the Council's 'Your life your choice' website for Adult Services and Health was given in May 2016 and a further update suggested for 12 months' time. |
| 4. | Homecare <ul style="list-style-type: none"> Is the current service provided by WCC and commissioned out services fit for purpose? | No specific session, but some areas raised as part of discussions about Futurefit proposals and the review of the care market |
| 5. | Transition <ul style="list-style-type: none"> Review of transition from Children Services to Adult Services | To be looked at after May elections, jointly with the Children and Families OSP |
| Standing item | <ul style="list-style-type: none"> Performance Management Corporate Plan Refresh Safeguarding Budget Scrutiny Process | <p>Specific session on performance relating to successful completion of treatment for opiate users in March 2016</p> <p>Worcestershire Safeguarding Adults Board annual report in March</p> <p>FutureFit and Medium Term Financial Plan discussed in November</p> |
| Additional items (not on original work programme) | <ul style="list-style-type: none"> Learning Disability Day Services Social Impact Bonds Employment opportunities for adults with learning disabilities Social work with adults – strength-based approach | <p>May 2016</p> <p>July 2016 – further update suggested for 12 months' time</p> <p>March 2017</p> <p>(March 2017)</p> |

| Children & Families Overview and Scrutiny Panel: | | |
|---|---|--|
| Issues c/f from 2015/16 | <ul style="list-style-type: none"> • Child Poverty and Health Inequalities • Private Children's Homes and Fostering Agencies | Not done Not done |
| 1. | Vulnerable Children <ul style="list-style-type: none"> • Child employment and labour • Education at home • CSE | Not done CSE discussed as part of WSCB Annual Report August 2016. |
| 2. | 0-19 Agenda <ul style="list-style-type: none"> • Starting well service • Children's centres • What will be future service provision? | Discussed on 15 July and 31 August 2016 and 13 March 2017. |
| 3. | Pupil Referral Units <ul style="list-style-type: none"> • Review of current provision of service and how it is delivered • Emotional and Behavioural Difficulties • Alternative provision | Not done |
| 4. | Social Work <ul style="list-style-type: none"> • Issues within current service provision • Performance of agency staff • Social Workers moral and support • Recruitment and retention • Caseloads | No specific scrutiny undertaken but issues discussed on 11 May (Update on Back to Basics Improvement Plan), 31 August (WSCB Annual Report) and 22 November (Children's Social Care Safeguarding Assurance Update). |
| 5. | How can Worcestershire County Council help improve the Educational Attainment of Children in Disadvantaged Areas | Not done |
| Standing item | <ul style="list-style-type: none"> • Performance Management • Corporate Plan Refresh • Safeguarding • Budget Scrutiny Process | Discussed at OSPB on 12 October 2016 WSCB Annual Report considered 31 August 2016 FutureFit and MTFP discussed 22 November 2016 |
| To note: | Home to school transport issue referred to the existing Bus Services Task Group Review | |

| Corporate & Communities Overview and Scrutiny Panel: | | |
|---|---|--|
| Issues c/f from 2015/16 | <ul style="list-style-type: none"> To consider how the County Council, with the help of other agencies, can provide help and assistance to the CAB in the County to ensure its future sustainability and survival Corporate Finance Issues and Processes | Not done Not done |
| 1. | Worcestershire County Council Workforce <ul style="list-style-type: none"> What future skills/roles does the Council need? What skills gap exists? Does WCC pay and reward effectively? Does WCC have a strong succession management system? Does WCC recruit the required talent and behaviour? Do WCC Managers support a performance driven culture based on achieving the best outcomes for the people of Worcestershire? Are the corporate values embedded across the organisation? | Not done |
| 2. | What can Worcestershire County Council do to maximise income generation? | Not done |
| 3. | How can Worcestershire County Council support Local Business? <ul style="list-style-type: none"> Can Worcestershire County Council use Social Value Act to procure services locally? | Discussed on 24 January 2017. It was agreed that this was an area requiring more in-depth scrutiny and should be added to the post-election work programme. |
| 4. | Worcestershire County Council use of Property <ul style="list-style-type: none"> Accountability of the Place Partnership How do we use our property? Review of capital monies and property | 28 September and 15 November 2016. It was agreed that a Scrutiny of Smallholdings, revisiting the purpose of smallholdings should be added to the Scrutiny Work Programme. |
| 5. | Culture: How can we utilise the Culture of Worcestershire to maximise the benefit to the County? <ul style="list-style-type: none"> Analysis of cultural offering and how it can be improved Role of Council and partners Funding opportunities – are they being utilised? | Not done. |

| | | |
|---|--|---|
| Standing item | <ul style="list-style-type: none"> • Performance Management • Corporate Plan Refresh • Budget Scrutiny Process | Discussed at OSPB on 12 October. Discussed on 15 November 2016. |
| Additional items (not on original work programme) | <ul style="list-style-type: none"> • Future Proposed Changes to Library Opening Hours • Information Technology – HP contract | 25 May and 13 July 2016 Suggested as an additional item on 25 May 2016 but not yet considered. |

| Economy & Environment Overview and Scrutiny Panel: | | |
|---|---|--|
| Issues c/f from 2015/16 | <ul style="list-style-type: none"> • Highways Development Control Department – Section 278s/106's • Transport Planning • Abbey Bridge – Lessons Learned | <p>Discussion in July 2016 and informal update in March 2017</p> <p>Some elements discussed through January 2017 session on the draft Local Transport Plan 4</p> <p>Not done</p> |
| 1. | <p>Annual review of the Worcestershire LEP's contribution to all sectors of Worcestershire's economy</p> <ul style="list-style-type: none"> • Accountability, remit, resources and performance • Relationship with partners • Agriculture and Tourism economies | To be arranged after elections |
| 2. | <p>How to improve getting around the County</p> <ul style="list-style-type: none"> • Congestion • Roadwork's • Cycling, footways, footpaths and bridle paths • Public transport | Some elements covered as part of the update on major infrastructure schemes (May 2016) and the draft Local Transport Plan 4, in January 2017 |
| 3. | <p>Flooding and External Partners</p> <ul style="list-style-type: none"> • Role of Severn Trent & Environment Agency | November 2016 |
| Standing item | <ul style="list-style-type: none"> • Performance Management • Corporate Plan Refresh • Budget Scrutiny Process • Flood Risk Management Annual Report • Broadband Update | <p>FutureFit and Medium Term Financial Plan discussed in November 2016</p> <p>November 2016</p> <p>October 2016, and informal update in March 2017</p> |
| Additional items (not on original work programme) | <ul style="list-style-type: none"> • Transport and access to hospital – referred by the Health Overview and Scrutiny Committee | May 2016 |

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OVERVIEW AND SCRUTINY PERFORMANCE BOARD 23 MARCH 2017

MEMBER UPDATE AND CABINET FORWARD PLAN

Summary

1. The Overview and Scrutiny Performance Board (OSPB) is asked to:
 - (a) Receive an update on emerging issues and developments within the particular remit of each member of the OSPB, including an update on each Overview and Scrutiny Panel and Task Group;
 - (b) Consider the Council's latest Forward Plan in order to identify:
 - any items it would wish to consider further at a future meeting; and
 - any items it would wish to refer to the relevant Overview and Scrutiny Panel for further consideration;
 - (c) Confirm its support for scrutiny induction and training for new and returning Members following County Council elections in May 2017.

Member Updates

2. In order to ensure that Members of the OSPB are fully informed about issues relating to scrutiny in Worcestershire, communication between Members is essential. To assist in this, it has been agreed that an item will be placed periodically on the OSPB agenda to enable each Member to feed back on emerging issues and developments within their remit. This will also provide an opportunity to highlight possible future agenda items. Regard for the Council's statutory requirements in relation to access to information will be critical.

3. Board Members' areas of responsibility are as follows:

- Adult Care and Well-Being Overview and Scrutiny Panel – Tom Wells
- Children and Families Overview and Scrutiny Panel – Lynne Duffy
- Economy and Environment Overview and Scrutiny Panel – Paul Tuthill
- Corporate and Communities Overview and Scrutiny Panel – Kit Taylor
- Health Overview and Scrutiny Committee (HOSC) – Alan Amos
- Crime and Disorder – Chris Bloore
- Quality Assurance – Liz Eyre

4. As part of their role, it was agreed by the Strategic Leadership Team (SLT) that scrutiny lead members should receive regular briefings from the Directorates they are shadowing. These briefings, alongside the Forward Plan (see below), can be used to help identify any emerging issues that may be appropriate for future scrutiny. Recognising that work across the County Council is of interest and value to all OSPB members, the notes from these briefings (where produced) are available to all members electronically.

5. Members may also be leading scrutiny task groups. It will be important for Members of OSPB to be aware of how each scrutiny is developing so that they can fully consider the final report.

6. Overview and Scrutiny Panel Chairmen are asked to feedback on:

- progress on the work of their Panels and any scrutiny task groups they are leading;
- key issues from the Directorate that may be appropriate for future scrutiny;
- performance information they have queries or concerns about;
- items in the Forward Plan which they consider may be possible issues to scrutinise; and
- any other issue which they feel is relevant/of interest to the OSPB.

Cabinet Forward Plan

7. Part of the remit of the OSPB and the four overview and scrutiny panels is to undertake pre-decision scrutiny, in particular in relation to issues to be considered at Cabinet or by individual Cabinet Members.

8. Accordingly, on 10 September 2009 the OSPB agreed that consideration of the Council's Forward Plan should be included as a standing item on OSPB agendas.

9. The Forward Plan is now a rolling electronic document. The latest edition of the Forward Plan available was 15 March 2017 (the date of publication of this Agenda) and is attached at Appendix 1.

10. For information, the currently programmed meetings of the Cabinet are:

- 6 April 2017
- 8 June 2017
- 20 July 2017

11. The Board is asked to consider the Council's latest Forward Plan in order to identify:

- Any items that it would wish to consider further at a future meeting;
- Any items that it would wish to refer to the relevant overview and scrutiny panel for further consideration.

12. The OSPB agreed to use a set of criteria (listed below) to help determine its scrutiny programme. A topic does not need to meet all of these criteria in order to be scrutinised, but they are intended as a guide for prioritisation.

- Is the issue a priority area for the Council?
- Is it a key issue for local people?
- Will it be practicable to implement the outcomes of the scrutiny?
- Are improvements for local people likely?
- Does it examine a poor performing service?
- Will it result in improvements to the way the Council operates?
- Is it related to new Government guidance or legislation?

Member Scrutiny Training

13. Following the 2017 County Council elections in May, a programme of induction and training will be held for new and returning Members. An important part of this programme will be training for those Members who will be involved in scrutiny, including Overview and Scrutiny Panel Members and Chairmen.

14. OSPB is asked to confirm its support for scrutiny training for new and returning Members following the elections and consider what training might be necessary.

Supporting Information

Appendix 1: Forward Plan (as at 15 March 2017)

Contact Point for the Report

Alyson Grice/Samantha Morris, Overview and Scrutiny Officers

Tel: 01905 844962/844963

Email: scrutiny@worcestershire.gov.uk

Background Papers

In the opinion of the proper officer (in this case the Head of Legal and Democratic Services) the following are the background papers relating to the subject matter of this report:

Agenda and Minutes of the Overview and Scrutiny Performance Board, 10 September 2009, 27 June 2013, 17 July 2013, 25 September 2013 and 23 September 2015.

[All agendas and minutes are available on the Council's website here.](#)

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FORWARD PLAN

FORMAL NOTICE OF KEY DECISIONS TO BE TAKEN BY, AND PRIVATE MEETINGS OF, CABINET (OR OTHER EXECUTIVE DECISION-MAKING BODY OR PERSON)

| Forward Plan | Expected Date of Decision | Page No. |
|--|---------------------------|----------|
| <u>Adoption Regionalisation</u> <i>Key Decision – Cabinet Member Decision</i> | 10 March 2017 | 4 |
| <u>WMR Ltd Special Resolution - Collaboration Agreement/Articles of Association</u> <i>New Entry - Cabinet Member Decision</i> | 13 March 2017 | 5 |
| <u>To approve the Early Years Single Funding Formula and provider rates for 2017/18</u> <i>Potentially key Decision Cabinet Member Decision</i> | 15 March 2017 | 6 |
| <u>Severn Arts to be established as a Charitable Company in 2017 – Submission of full business plan</u> <i>Cabinet Member Decision</i> | 23 March 2017 | 7 |
| <u>To consider changes to ownership/control and governance of Healthwatch</u> <i>New Entry</i> | 24 March 2017 | 8 |
| <u>Balanced Scorecard and Corporate Risk Update – Quarter 4 2016/17 Performance Report</u> | 20 July 2017 | 9 |
| <u>'Called In' Decisions or Scrutiny Reports</u> <i>Potentially Key Decision</i> | Within the plan period | 10 |
| <u>Notices of Motion</u> <i>Potentially Key Decision</i> | Within the plan period | 11 |

All entries will be for decision by Cabinet unless otherwise indicated

